

Prime Partners Ltd (PPL), a wholly owned subsidiary of The State Investment Corporation Limited (SIC), is involved in the provision of a wide range of corporate services to domestic companies.

Prime Partners Ltd is looking for dynamic and experienced candidates for the position of **Corporate Administrator**.

Profile

- Either partly qualified of the Chartered Governance Institute UK and Ireland (previously ICSA) or Degree Holder with experience in Corporate Secretarial Services
- Good level of verbal, written and interpersonal communication organizational and computer skills; and
- Familiar with laws and regulations governing companies.

MAIN DUTIES, RESPONSIBILITIES AND OTHER REQUIREMENTS

Detailed list of duties, responsibilities and requirements for the above post can be downloaded from the website of SIC at <http://www.stateinvestment.mu> under "Careers".

MODE OF APPLICATION

Interested candidates are invited to submit by **Thursday 25 July 2024 at 15 00 hours**, their applications together with their updated Curriculum Vitae (CV) by email at adminppl@primepartners.mu.

DISCLAIMER

The Company reserves the right to call only the best candidates to participate in the selection exercise and not to make any appointment following this advertisement.

12 July 2024